



Instructions to Students

STEP ONE: Complete the form below using your [LoboTrax Degree Audit](#), [UNM Catalog](#), and info found on the [department website](#).

STEP TWO: Arrange a time to meet with your faculty advisor (Zoom, phone, in-person, etc). Be sure to provide your Degree Audit.

STEP THREE: Email this signed form to Catherine Young (cmyoung12@unm.edu) after your faculty meeting. She will then remove your advisement hold, email you and your faculty advisor to answer any questions you left in the comment section of this form, and make any necessary updates to your Degree Audit and/or your academic record.

Name: _____ UNM ID Number: _____

UNM Email Address: _____ Estimated Graduation (Semester/Year): _____

Minor (optional): _____ 2nd Major (optional): _____

Did you participate in Undergraduate Research this semester? Yes, paid Yes, unpaid No

If yes, list the name(s) of the faculty or the lab/company you worked for: _____

Please check the boxes of any additional topics that were discussed:

Career Options

Graduate School

Shared Credit Program

Departmental Honors

Campus Resources

Technical Electives

Current Semester: _____		
Course	Hours	Anticipated Grade

Total

Next Semester: _____	
Course	Hours

Total

Questions, comments, or concerns for your academic advisor? Include any LoboTrax Degree Audit issues, adding a minor, expected transfer credit, etc.

Student
Signature: _____

Faculty Advisor
Signature: _____

Date: _____